



## **FUTURE GENERATIONS ADVISORY PANEL**

### **MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN, ON THURSDAY, 27TH JULY 2016 AT 5.00 PM**

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PRESENT:

Councillors:

M. Adams, A. Blackman, K. Dawson, C. Elsbury, C.P. Mann, L. Jones, J.A. Pritchard and S. Kent

Together with:

Kath Peters (Corporate Policy Manager), Paul Cooke (Senior Policy Officer) and Vicki Doyle (Policy Officer)

#### **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received for Councillors K. James and D. Havard.

#### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest made at the beginning or during the course of the meeting.

#### **3. MINUTES**

The Chair and Vice Chair had both given apologies for the meeting. It was agreed that Paul Cooke would chair.

The minutes of the meeting of the 9<sup>th</sup> June 2016 were agreed as an accurate record.

#### **4. TERMS OF REFERENCE**

Paul Cooke presented the revised ToR which included the amendments agreed at the previous meeting. These amendments included the reference to Future Generations and the Sustainable Development principle, and the request to include an item to support officers and Members to make sustainable decisions had also been accommodated. With these changes and the correction of a small number of typographical changes, the Panel approved the ToR.

Kath Peters noted that now the ToR has been approved by the Panel, minutes would in future be reported to Cabinet.

## 5. LOCAL WELLBEING ASSESSMENT ENGAGEMENT PROGRAMME

Kath Peters outlined the work that the Corporate Policy Unit is undertaking on the Well-being Assessment on behalf of the Public Services Board. A number of community engagement events are being held between now and September/October 2016, and this was the first workshop of this format, so feedback would be welcomed.

She noted that the first draft of the Well-being Assessment would need to be signed off by early December, in order for it to be published in March 2017.

The Well-being Assessment must include a wide range of data and statistical information, but in contrast with previous needs assessments we must also undertake extensive community engagement, which is seen as equally important. We are required to consider the well-being of the county borough as a whole, as well as smaller community areas. These areas will be the five areas that were previously used for community planning purposes – Upper Rhymney Valley, Mid Valleys East, Mid Valleys West, Lower Sirhowy Valley and Caerphilly Basin. It will also be important to look at local strengths and community assets, rather than just focusing on needs.

KP noted that we will also need to consider possible future trends – this will be a ‘crystal ball’ exercise, which will not be easy but something we have to do. We will also need to incorporate the 46 National Indicators developed by Data Unit Wales.

The Well-being Assessment document will be structured around the seven well-being goals and will consider issues facing the county borough as a whole, as well as the five community areas. There will also be chapters on authority wide issues, issues that go beyond the county borough boundary and predictions of likely future trends.

The legislation requires us to engage with a wide range of groups within our population including the vulnerable and disadvantaged, people with protected characteristics (e.g. age, disability, religion, sexual orientation etc.), children, looked after children and people needing care and support.

She noted that we have arranged five community engagement events, with one taking place in each of the community areas. Invitations have been sent out to a wide range of groups, organisations, clubs etc. The events will also be advertised by way of a poster in doctors surgeries, dentists, pharmacies, libraries, leisure centres, community centre etc.

It was agreed that a list of the organisations that had been invited would be circulated

Concern was expressed that the meetings would be held over the summer period when a lot of organisations do not meet and people are away on holiday. KP acknowledged this but explained that we have a very tight timescale to meet to get a first draft finalised by October. She detailed some of the other engagement events that have been or will be used including the Viewpoint Panel, Youth Forum, Armed Forces Day, Big Cheese, GAVO Play Day, Older People’s Forum etc. Workshop packs are also being produced to enable groups to undertake their own consultation sessions and feed the results in, and there will also be an on-line survey for residents to complete.

## 6. LOCAL WELLBEING ASSESSMENT WORKSHOP

A short workshop session took place which considered four key questions:

- What are the best things about the county borough and why?
- What are the worst things about the county borough and why?
- What do you want YOUR Caerphilly to look like in 2040?
- Which issues should the Public Services Board solve first and why?

The Panel identified the issues of employment, health and education as being of the highest priority, with infrastructure, transport, housing and renewable energy as additional considerations.

## **7. FORWARD WORK PROGRAMME**

Paul Cooke confirmed that a forward work programme was being developed for the Panel to consider. This would include regular updates at key points in the development of the Well-being Assessment and subsequent Well-being Plan. Other items would relate to the corporate requirements on the organisation as a result of the Well-Being of Future Generations Act.

Members asked how all the additional work associated with developing the Well-being Assessment and Plan is being funded. Kath Peters responded that officers from partner organisations are involved in some of the working groups e.g. the Data Officers Group, but the majority of the work is being undertaken by the Corporate Policy Unit.

The meeting closed at 6.30 pm.

Approved and signed as a correct record subject to any amendments being recorded in the minutes of the meeting held on 29<sup>th</sup> September 2016.

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CHAIRMAN